

Ling 399R  
**Internship Pre-Approval Form**

**Student Information**

|  |                                 |                           |  |
|--|---------------------------------|---------------------------|--|
| Name   |                                 | Student ID or Net ID      |  |
| Email  |                                 | Phone                     |  |
| Semester/date starting internship  | Semester/date ending internship | Total credits desired*    |  |
| Major  | Minor                           | Estimated graduation date |  |
| Please check the type of internship you'll be doing:<br>Ling or ELing _____ Editing & Publishing _____ TESOL _____ |                                 |                           |  |
| What will your role be in your internship?   |                                 |                           |  |

\*Each credit = 42 hours internship work

- Editing & Publishing majors are required to do a 1-credit internship.
- Ling and ELing majors can count a 3-credit internship toward Requirement 7.
- TESOL minors who wish to earn a TESOL certificate are required to complete a 3-credit internship.

**Internship Site Information**

|                               |         |         |
|-------------------------------|---------|---------|
| Business or organization name | Website | Address |
|-------------------------------|---------|---------|

**Supervisor Information**

|       |          |        |
|-------|----------|--------|
| Name  | Position | Degree |
| Email | Phone    |        |

**Supervisor Requirements**

Supervisors are required to give training and feedback to interns, verify interns' hours quarterly throughout the semester/term, and fill out an assessment for the intern near the end of the internship.

Has your supervisor agreed to do these things? Yes \_\_\_\_\_ No \_\_\_\_\_

## Ling 399R Learning Outcomes

Please write a brief summary indicating how your internship will satisfy each of our course's outcomes.

### Outcome 1:

\_\_\_ for Ling and ELing: Interns apply concepts learned in their academic classes to everyday, practical, linguistic situations in a professional setting, enhancing understanding of these academic concepts.

\_\_\_ for Editing: Interns apply their knowledge of editing and appropriate English language usage in a professional setting. Students will demonstrate practical competency in at least one editing genre (magazine publishing, technical communication, book publishing, scholarly publishing, or visual design), and in the tools and processes of the publishing business.

\_\_\_ for TESOL: Interns apply a foundational knowledge of the English language systems of phonology, morphology, grammar, semantics, and pragmatics to the language learning competencies of listening, speaking, reading, writing, vocabulary, pronunciation, and grammar. They demonstrate competence in lesson planning, teaching strategies, and language testing in an ESL classroom setting.

### Outcome 2:

Develop and apply general professional skills to real-world work settings. Interns demonstrate several professional skills through documentation of:

- familiarity with project management (effectively initiating and completing projects)
- development of professional relationships and successful teamwork
- effective communication and navigation of cultural diversity
- data analysis and research used to meet professional objectives

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*For office use only*

University application submitted \_\_\_\_\_ Class explained \_\_\_\_\_ Internship approved \_\_\_\_\_